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Serving Southern Alameda County · Head Start · Early Head Start · California Child Care

## **Notice to Providers**

### **Payment by Direct Deposit (EFT).**

Beginning July 1<sup>st</sup> 2019, **Child, Family and Community Services, Inc.** (CFCS) is pleased to offer providers the option of payment by direct deposit.

Payment by direct deposit offers a convenient, safe and fast way to receive your funds.

Advantages of using our direct deposit service are:

- **No wait time for your check in the mail.**  
Direct deposit payments are usually received the day after disbursement by CFCS.
- **No risk of mailed payment lost or stolen.**  
Replacement check normally takes up to 10 business days to process once CFCS is contacted.
- **No need to go to bank to deposit.**  
Your bank will deposit your payment directly to the account that you have provided to CFCS.
- **Funds received by direct deposit are usually available to you immediate upon receipt.**  
Payment by check are subject to a “Hold period” from your bank. Please check with your banking institution to verify their policy related to EFT.

If you are interested in taking advantage of our direct deposit option, please complete the attached form and return to CFCS at least 20 days prior to your next payment. The set up process will include verification of the banking information provided on the attached form. **For example, the July payment will be processed by Direct Deposit if the request form is received by July 1<sup>st</sup> with accurate and verifiable information.**

Please direct the form and any questions to [vendorEFTdeposit@cfcsinc.org](mailto:vendorEFTdeposit@cfcsinc.org) or call 510-765-9572, Farzana Haider’s direct line.